









Qtask: Are You Ready?






A Virtual Office That Streamlines Everything - Anytime, Anywhere

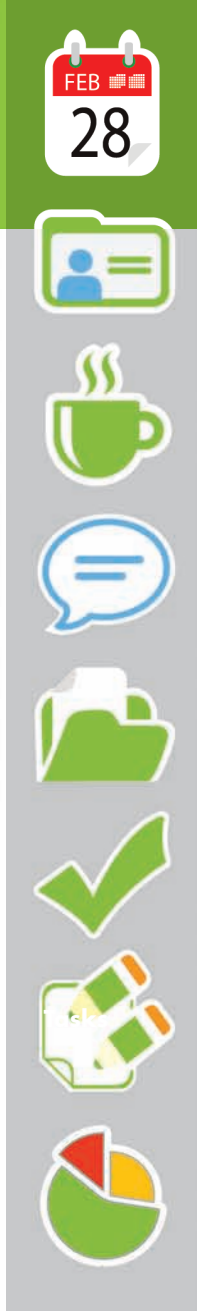
With Qtask you can find all of your daily functions, files, and important conversations in the same place, all searchable, permanently secure and accessible from anywhere any time from any computer or web-enabled cell phone.

Qtask's comprehensive suite of integrated services include:

-  **Calendar**
-  **Contacts**
-  **Dashboard**
-  **Discussions**
-  **Files**
-  **Tasks**
-  **Wikis**
-  **Reports**

Additionally, Qtask offers features such as:

-  **Outlook Integration**
-  **Threaded Discussions in Forum, Tasks, Meetings and Compliance**
-  **Tasks and Compliance on Calendars**
-  **RSS Syndication of files and wikis**
-  **PC/Mac/Cell Phone most popular browser compatibility**



For more information visit www.Qtask.com



Qtask, Inc.
3100 W. Burbank Blvd.
Suite 101
Burbank, CA 91505
866.67Qtask
866-677-8275
www.Qtask.com



The Results You Demand

...Now

The Time is Now!

For years we've relied on email, file attachments and spreadsheets to get things done. At the same time, it's become a 24/7 global working environment, with remote offices in multiple time zones, legacy equipment, and unprecedented diversity. In a time when the landscape is ever more competitive and cost reductions more imperative, people, businesses and organizations must find ways to work more efficiently to survive.

Qtask is here to help.

What if you could stop email overload, dispose of redundant meetings, clearly assign and monitor tasks, and secure all documents? What if you could minimize costs associated with office expenses, business travel, and multiple software applications, and ensure that your entire company was on the same page at all times?

Imagine a solution that keeps all business functions in one safe place, available anytime from anywhere, without the expense of new IT infrastructure and support. A secure, always available virtual office. Aren't you ready for such a solution to help you improve your bottom line?

Welcome to 

The Transparency You Seek • The Accountability You Need

Qtask: A Virtual Office for the 21st Century

Why Qtask?

Aren't you tired of:

- *sifting through emails and files to find a critical discussion, attachment or document?*
- *holding multiple meetings to ensure all stakeholders have the most recent information?*
- *stressing over missed deadlines and miscommunications?*
- *losing crucial documents in multiple-version clutter?*
- *passing over talented candidates because they're located elsewhere?*



Qtask can help improve the way you work while allowing you increased flexibility and decreased overhead costs.

This comprehensive, secure, SaaS project management and collaboration environment will add accountability to everything your team does and improve your bottom line.

How Qtask Works

Qtask provides uniquely transparent and dynamic collaboration capabilities to effectively manage projects to successful completion, while reducing overhead expenses and increasing productivity.

- **What's the one thing certain to make people and organizations more accountable?**

Transparency. It is the core of Qtask.

All actions are transparent to the project team and permanently logged for future reference. Each assigned task must be accepted and approved, forming a micro contract. Responsibilities and expectations are clearly defined, leading to a new level of individual and team accountability, and a significant increase in efficiency.

- **What's a sure way to increase your bottom line?**

Higher productivity coupled with expense reduction.

With Qtask, all of your main daily functions such as Calendar, Discussions, Tasks and Contacts are in one place and available from any computer or browser-enabled phone. Qtask syncs with your current tools like Outlook and Gmail, so you can easily stay in touch with the rest of your organization.

With everything securely archived and accessible from anywhere, Qtask makes it easier for organizations to work remotely or from disparate locations by streamlining everything your team does – as well as the tools, services and overhead needed to do the job. Job – costs can be reduced without sacrificing results.

Is Qtask Right for You?

Qtask clients report an increase in productivity and better company-wide communication since they started using Qtask.

No matter if you run a software company, law practice, doctor's office, PR/Marketing firm, or some other type of small-to-medium business or organization, Qtask can improve the way you work. If your team spans multiple locations, loses time telecommuting, or frequently collaborates with partners, suppliers or even clients, Qtask is the perfect way to get things done with the best results.

Whether you're a CEO, a manager, or an individual contributor, Qtask helps you work smarter and more efficiently.



For Executives:

Using Qtask, a CEO, CTO or COO can reduce overhead while increasing output, quickly identify the most urgent issues to improve personal efficiency, hire the best talent regardless of location, and get a top-down view of overall company health from any location.



For Managers:

Qtask simplifies the delegation of work for Team and Project Managers by providing a central place for all project related information and communications. By requiring acceptance of tasks by those responsible for the work, accountability is increased.



For Team, and Contractors:

Qtask offers visibility across an entire team, making it easier to communicate, share information, and work with colleagues in other departments. And Qtask's accessibility from anywhere adds flexibility for better work-life balance.



For HR departments:

With Qtask you can easily create private communication channels with your customers or partners, enabling superior customer service. You can even send documents to those who are not yet in Qtask via RSS Syndication.



For IT departments:

Since it is SaaS, Qtask eliminates compatibility issues, constant updates, complicated installs and costly infrastructure. Qtask meets most needs previously handled by combining multiple software applications, decreasing MIS costs.